Listowel-Wingham and Area FAMILY HEALTH TEAM

A Healthy, Empowered Rural Community

Job Description

Position Title: Nurse Practitioner

Reports To: Executive Director

Position Summary

The Nurse Practitioner is responsible for providing primary health care services to patients of the Listowel-Wingham & Area Family Health Team; including acute and episodic care, disease management, and preventative care. Autonomous work as well as collaboration with family physicians and other allied health professionals is required; to serve a diverse population of patients.

Duties and Responsibilities

Operational

a) Collaborate with family physicians and other allied health professionals including but not limited to:
    a. Diagnose illnesses and injuries;
    b. Perform preventative care including physical and routine check-ups;
    c. Order and interpret certain diagnostic and laboratory tests;
    d. Provide counselling and education;
    e. Provide treatment for common infections and chronic conditions;
    f. Manage chronic diseases; and
    g. Provide follow up care to monitor patient progress.
b) Maintain accurate patient records; update patient charts to document patient progress.
c) Support patients as needed; educate, communicate, advocate, coordinate/navigate services, etc.
d) Collaborate and consult with community groups and other health care agencies to develop new public education programs and identify and fulfil community health care needs.
e) Prepare documents, records, and reports as required

Health and Safety

a) Personally comply with and assume appropriate supervisory responsibility for compliance with all health and safety practices in the division; in accordance with policies, standard operating procedures/guidelines, and the Occupational Health & Safety Act and applicable regulations.
b) Promote and support a culture of patient safety and advocacy.

Other

a) Comply with all policies and procedures of Listowel-Wingham & Area Family Health Team.
b) Perform all other duties and responsibilities as assigned.
c) Recognize, understand and uphold the FHT's Vision, Mission and Values.

Education, Skills and Experience

Education/Training/Certifications:

- Master's Degree in Nursing.
- Primary Care Health Care Nurse Practitioner certification.
- Registered with the College of Nurses of Ontario.
- Registered with the Nurse Practitioner Association of Ontario preferred

Experience:

- Minimum two years' of related experience.

Skills and Abilities:

- Thorough working knowledge of College of Nurses of Ontario and Nurse Practitioner principles and standards of practice and within a full scope of practice.
- Excellent critical thinking and problem solving skills.
- Strong interpersonal and customer service skills.
- Exceptional organizational and verbal and written communication skills.
- Comprehensive knowledge of acute care and chronic disease management.
- Ability to demonstrate tact and discretion in handling confidential and/or sensitive matters; maintain confidentiality.
- Knowledge of Microsoft Windows and Office applications.
- Ability to effectively foster good rapport and cooperative working relationships; and to champion the corporate mission and values.

Demands and Working Conditions

Work is typically performed in a standard office setting or working out of a patients home. Extensive computer work including, keyboarding, concentration, data entry, and sitting for extended periods of time, is required. Occasional standing and walking for extended periods, bending, squatting, and reaching depending on the type and scope of patient treatment/assessment. This position is required to travel to different patients home, which they are working alone and sometimes work extended hours.

The Nurse Practitioner is required to make decisions that require judgement and interpretation. Frequently exposed to human suffering and loss of life, biohazards, infectious disease, and illness. Interaction with clients that may exhibit violent or harassing behaviour, have special needs, complex social or medical circumstances, and/or mental illness.